



SOMAIYA
AYURVIHAR

K. J. Somaiya College of Physiotherapy



ACADEMIC COMMITTEE

Purpose:

The Academic Committee is responsible for the creation of an appropriate structure for the overall management, monitoring and maintenance of academic standards for all programmes offered at K. J. Somaiya College of Physiotherapy. The Academic Committee is also responsible for monitoring the overall performance of students registered to these programmes, monitoring their progression and ensuring their academic welfare.

Scope:

This SOP applies to the constitution of the academic committee, roles and responsibilities of members of the academic committee and maintenance of all activities and documents.

Roles and Responsibilities:

To Prepare the Academic Calendar in coordination with all faculty members prior to the start of academic year.

To review, advise on and develop policies teaching and learning processes. learning quality.

To maintain and improve the quality of the teaching and learning process. To review and formulate policies to enhance students' learning motivation.

To introduce and promoting different and innovative teaching methods. To set up academic reward systems.

To promote academic activities and create an atmosphere of learning.

To record students' personal data and other learning experience records. systematically to help students pursue further studies or develop their career.

To enhance teachers' development through holding different professional development activities.

To enhance the teaching efficiency through perfecting the appraisal system.

To conduct meetings for syllabus distribution amongst the faculty.

Procedure: The syllabus as prescribed by the university is allotted to the faculty taking into account their clinical, academic & administrative commitments and in due consultation with the heads of the departments. To formulate and conduct the program for slow performers and advanced learners in collaboration with the year coordinators. To conduct mid-term and end of the year feedback from the students for the teaching learning methodologies and syllabus. Meetings held with concerned faculty if any assistance needed for allotted portion.


Meetings: Quarterly and as and when required.

Members:

1. Dr. Geeta Bhatt (PT)
2. Dr. Priti Mehendale (PT)

Principal: Dr Shweta Manwadkar (PT)

For the Academic year 2021-22: In view of the COVID 19 pandemic, to ensure that the teaching and learning process i.e., the academic programme (theory & practical) is carried to the best of the abilities and with all due precautions in place.



PRINCIPAL

K. J. SOMAIYA COLLEGE OF PHYSIOTHERAPY
Somaiya Ayurvlhar Complex, Eastern Express Highway,
Sion (East), Mumbai - 400 022.